

FAA Board of Trustees (BOT) Meeting Minutes
Sunday, September 8, 2024 – 7:30-9:00 PM ET
ZOOM Virtual Meeting ID: 942 2534 7723
Password: 437767

Opening: Serenity Prayer

Call to Order - Meeting was called to order by Chairperson Laurie N.

Establishment of a quorum – Attendees - Laurie, Charlotte, Anne, Darlene, BonnieJean, Chuck, Linda

Absent – Rita (e); Phyllis (e); Ellen, Doreen

Acknowledgement of Visitors Tnemia, MaryAnn

Reading Tradition Five (long version) – Linda

Review/Approval of Minutes of July 14, 2024- Motioned by Linda, seconded by Chuck. All approved.

Status Update Status of Actions Items from May 5th meeting:

- a. Motion # 1 - Email address for Committee Chairs – **Action Item** - EA/Webmaster - create email accounts for each officer and/or committee estimated completion date of September 2024. – **Anticipate completion by the annual board meeting.**
- b. Motion#2 - Policy regarding handling inappropriate behavior at BOT Meetings – **Action Item:** Linda A. designated as action officer. Draft policy to be submitted via email to BOT members by August 15th.- **Linda to submit draft to BOT members via email by end of day (September 8th)**

Status Update Status of Actions Items from July 14th meeting:

1. *January* - Previous Minutes – July 2023 and Annual Report 2023 – Letter was issued; member resigned. Board Members voted to post a statement on the website. **Action Item - EA/Webmaster** post a statement indicating due to unforeseen circumstances minutes are not available for July 2023/Annual Report 2023. **Plans underway to have completed prior to next meeting.**

2. Board Individually/then collectively conduct a thoughtful assessment/inventory of how our traditions are reflected in our service work and share our insights before or at the next board meeting. **Action Item - All Board Members** - Each Board Member will individually conduct a thoughtful assessment and send their information to other members by August 15th. We will collectively discuss the results at our next meeting on

September 8th. – **Motion was made and seconded to remove requirement. Vote 5 yes; 1 no. Motion passed to remove the requirement due to lack of participation.**

3. For discussion - Procedural guidance about responsibilities, authority and accountability for serving the Board's direction and intent. **Action Item** – Issue as stated was a bit unclear. **Linda A.** will resubmit this item providing additional clarification of the concern at the next board meeting.

4. Motion: to revisit engagement with Intergroup representatives to keep each community apprised of actions that may impact FAA as a whole. In accordance with Tradition Four, where it states “we want to give each group the freedom to express the needs of its members.” We need to establish a process to allow the intergroups to express their needs. Board members voted 7 yes and 1 No to host a fellowship wide townhall meeting on September 29th at 3pm EST. **Action Item** – TownHall meeting will be advertised via a flyer. Co-chair Laurie N. will facilitate with maximum participation from board members. *Need to determine format – **Laurie declined chairing the event; Rita was identified as a possible chairperson. Darlene will provide via email potential format for BOT review and approval. All Board members are required to attend.***

Proposed format – *Open with serenity prayer; board members introduce themselves and their role with a brief highlight of successes/challenges (2-min); Open to fellowship for ideas, suggestions, concerns, - membership comments limited to 2-minutes. Board members listen with an open mind capturing material pertaining to their current position or the position that are considering next term. Thank for the participation Close with serenity prayer.*

Executive Assistant/Office Committee Update – meeting will be this Thursday.

Treasurer Report – *report issued prior to meeting. Things are on track Literature sales are down. Biggest fundraiser (the convention) awaiting outcome.*

Convention Committee Update – 52 registered; two rooms left

By-laws Committee Update – report issued prior to meeting. No additional comments or concerns.

Literature Committee Update – report issued prior to meeting. Hoping to have a draft of concepts in 2025. No additional comments or concerns.

Public Information Update – *no changes. Will have a summary report at next meeting.*

Old Business – listed under actions items above

New Business

(from May agenda)

For Discussion: With the proliferation of virtual, phone, hybrid, etc. meetings and activities/events, is there a need to create a requirement to establish all FAA -related activities, meetings, events, etc. through the office for posting using only our FAA established platforms so that all are clearly recognized as FAA - acknowledged items and are readily accessible to all members, in compliance with our "sunshine law" requirements for transparency and accessibility." **Motion: create a disclaimer on the website regarding what constitutes a FAA meeting. Primarily those meetings and events registered with the office and posted as such on the website as open to all. Motion passed with all in favor. Action Item:** Create disclaimer and submit to BOT members via email for approval prior to posting. Possibly consider consulting our attorney if needed.

For Discussion: Recommendation to revise/update the statement about service on the FAA Board Committees, to be consistent with our stated purpose and our traditions. Also, a brief statement on the role of service in the recovery journey, and a description of other types of equally important service at meetings, intergroups, workshops, retreats and Conventions. This would consolidate our information on the integral part of recovery that service plays in our individual and collective growth. **Issue listed as a motion below to be discussed at annual BOT meeting. Discussion reserved until that time.**

(from July Agenda)

Motion: To create an "Ad Hoc" committee to facilitate the creation of a draft "Policies and Procedures" chapter by each standing Board Committee for integration into an "FAA Board of Trustees Policy and Procedures Manual." Justification: The purpose is to have the By-Laws reflect the Board's various responsibilities and actions, while establishing the policies and procedures for how these responsibilities are to be conducted in a more flexible and responsive document, as circumstances dictate needed updates. **This motion was withdrawn and will be presented as a discussion item at the annual board meeting.**

Motion: Propose each committee submit a written report of any committee updates seven days prior to the BOT meeting. This allows time for board members to review the information and only discuss concerns or anything requiring board approval during the meeting. **Motion made. Motion Seconded. Motion passed unanimously.**

(current)

MOTION 1:

I move that the Board consider providing access to virtual meetings to support our members who need visual contact with other food addicts and don't have access to face-to-face meetings. **Motion made. Motion seconded. Motion passed unanimously to provide access to intergroups at the 501c3 rate of 50%. Office**

committee will contact each intergroup and determine if they are interested in using the accounts.

MOTION 2:

I move that The FAA Board of Trustees be designated as the approval authority for all content on the FAA website. **Motion seconded. Motion passed unanimously. BOT will be approval authority for all website content. If a BOT member finds a discrepancy with existing content the matter will be presented to the BOT for correction and/or deletion.**

Remaining items will be discussed at annual meeting.

MOTION 3:

I move that the information listed on the "Service Opportunities" drop-down tab under the "Members" menu on the "Committees" page be updated and revised to better reflect the role of service in abstinence and recovery, and expand on service opportunities at all levels of service throughout FAA.

Background: The current language and text is vague and incomplete regarding service and opportunities at all levels of FAA. A suggested replacement text is attached for consideration.

DISCUSSION ITEM 4:

Discuss the purpose of improving the By-Laws by clarifying the functional responsibilities and duties of the Board of Trustees, while migrating policies and procedures (action that address HOW these duties are to be performed) from the By-Laws to a more dynamic "Policies and Procedures Manual" which is more responsive to evolving needs of the FAA fellowship relative to HOW the Board fulfills its responsibilities. Attachment 2 is a theoretical example for the Literature Committee portion of the By-Laws.

Next Meeting – Annual Board Meeting - October 25th at 9am

Meeting adjourned at 905pm closing with the Serenity Prayer.